

Security Team
Competency Passport

SECURITY PATROL 2★★ to
SECURITY SUPERVISOR 3★★★

P&O CRUISES | CUNARD

CARNIVAL UK

Carnival UK Security Team Competency Passport

First Name:		**Family name:**	
Rank:		**Employee No:**	

Reference materials:

- Seafarers Training Certification and Watchkeeping Code (STCW) 2010
- International Ship and Port Facility Security (ISPS) Code
- Carnival UK Vessel Ship Security Plan
- Corporate Global HESS Policy and Procedures
- GLADIS Training
- CASRA X-Ray Training
- Security Patrol/Security Supervisor Job Description and CUK Culture Essentials

Competency Passport Guidance Notes:

This Passport is an official company document. You will use it to record all your completed competencies as you work towards compliance and development in the role of Security Patrol.

The Passport is designed to ensure that you complete a variety of training and developmental sessions which aim to broaden your maritime and security knowledge. The development of these competencies aims to ensure you have the necessary skills to operate effectively as a member of the security team onboard a Carnival UK vessel.

This document is confirmation of competency only.

It forms part of the process of your ongoing development and, if desired, it is required for future promotion application to Security Supervisor 3***.

Passport Process:

Once each competency has been successfully completed it is the responsibility of the named Security Patrol team member to obtain the required assessments, competency review and signatures from the Security Supervisor and Security Officer.

On completion, please send to the Security Officer for approval and sign off.

Carnival UK – Security Competency Passport – Progress Chart

Competency Requirement	Date Confirmed	Security Supervisor Name/Signature	SECO Name/Signature	Comments
Completed PDR4 STCW Security Training on GLADIS and has been assessed and verified as competent in all areas. Is deemed capable of mentoring and training others in this knowledge.	DD-MM-YY			
Fulfils and displays all elements of the Security Patrol Job Description held in GHESS and has received a positive confirmation in appraisal.	DD-MM-YY			
Completed all required training for the role as set out in GLADIS and the SSP. (If GLADIS ILT training cannot be provided as no trainer is available then comment can be made by SECO in mitigation)	DD-MM-YY			
Successfully completed CASRA X-Ray exam and remains competent in X-Ray and CASRA training in accordance with GHESS	DD-MM-YY			
To have completed at least one tour on a Cunard ship and achieved the White Star award	DD-MM-YY			
To have Completed at least one tour on a P&O ship and achieved the SHINE award.	DD-MM-YY			
To have worked on a ship with a manual Master Key System. (Please add name of ship in comments section).	DD-MM-YY			

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Carnival UK – Security Competency Passport – Progress Chart (cont)

Competency Requirement	Date Confirmed	Security Supervisor Name/Signature	SECO Name/Signature	Comments
To have worked on a Ship with an Electronic Key Management System and show good awareness of the system – not necessary to have been in the Administrator role (Please add name of ship in comments section).	DD-MM-YY			
Successful/Exceptional in last 2 appraisals	DD-MM-YY			
Minimum of 2 years additional sea time as Security Patrol 2** to be completed (calculated in days).	DD-MM-YY			
Not on a Performance Improvement Plan or disciplinary warning and not subject to any ongoing disciplinary investigations.	DD-MM-YY			
White Star award with White Star Pin	DD-MM-YY			
SHINE award with Shine Badge	DD-MM-YY			

Competency Passport – confirmation of completion

Team Member		Security Supervisor		Security Officer	
Signed:		Signed:		Signed:	
Dated:		Dated:		Dated:	

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