

How To Access Monthly Statement on Cintra iQ Self-Service



CARNIVAL UK

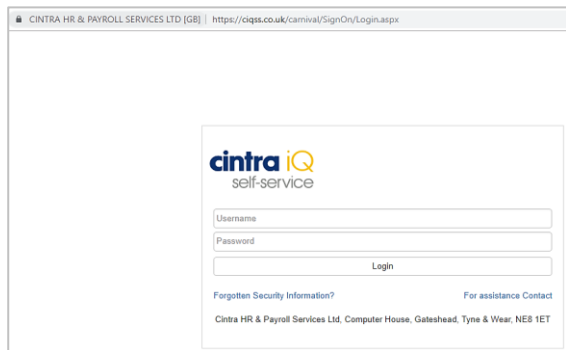
Cintra iQ Self-Service Benefits

- You can view and download the monthly statements online as soon as you receive the notification to your registered email address.
- You can access it on your personal mobile/laptop/tablet device.
- Your provisional future rotation will help plan your tour leave periods, holidays, and key events easier.

Login Cintra iQ Self-Service

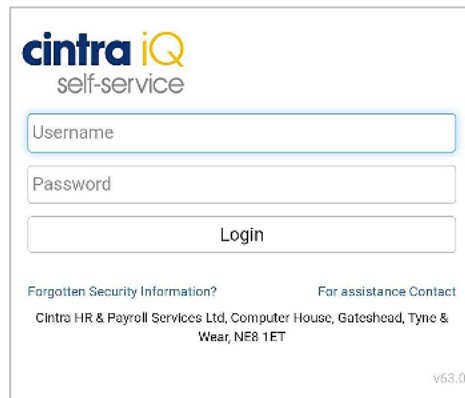
- Open URL - <https://ciqss.co.uk/carnival/SignOn/Login.aspx> and login into your Cintra iQ self-service account.

Desktop / Laptop display



The screenshot shows a web browser window with the address bar displaying "CINTRA HR & PAYROLL SERVICES LTD [GB] | https://ciqss.co.uk/carnival/SignOn/Login.aspx". The main content area features the "cintra iQ self-service" logo. Below the logo are two input fields labeled "Username" and "Password", followed by a "Login" button. At the bottom, there are links for "Forgotten Security Information?" and "For assistance Contact", and a footer line stating "Cintra HR & Payroll Services Ltd, Computer House, Gateshead, Tyne & Wear, NE8 1ET".

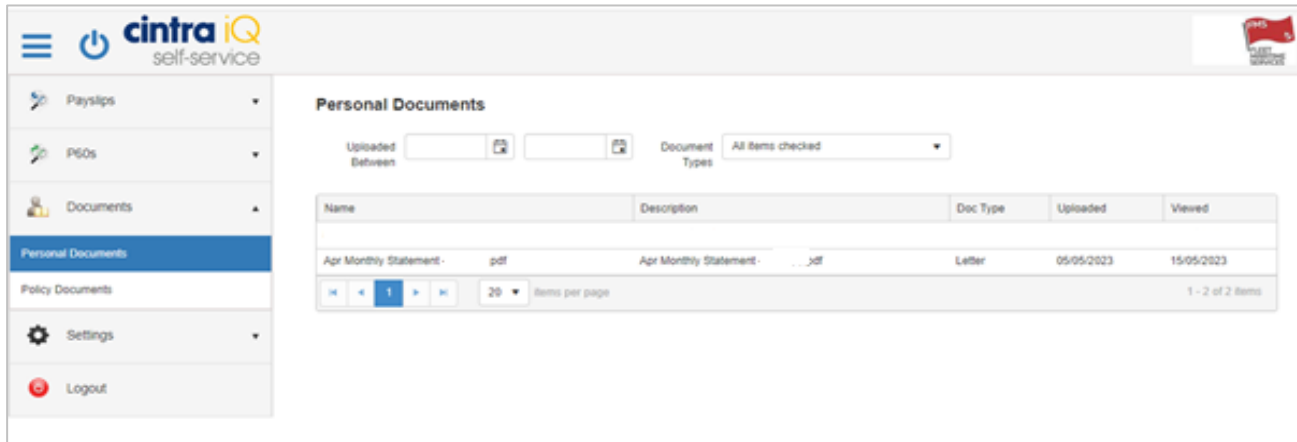
Mobile display



The screenshot shows the mobile version of the login page. It features the "cintra iQ self-service" logo at the top. Below the logo are two input fields labeled "Username" and "Password", followed by a "Login" button. At the bottom, there are links for "Forgotten Security Information?" and "For assistance Contact", and a footer line stating "Cintra HR & Payroll Services Ltd, Computer House, Gateshead, Tyne & Wear, NE8 1ET". The version number "v63.0" is visible in the bottom right corner.

How to view monthly statements via Cintra iQ Self-Service

- Go to **Personal Documents** and click on file name to view monthly statement






The screenshot displays the Cintra iQ Self-Service web application. On the left is a navigation menu with options: Payslips, PSOs, Documents, **Personal Documents** (highlighted), Policy Documents, Settings, and Logout. The main content area is titled 'Personal Documents' and includes filters for 'Uploaded Between' (two date pickers) and 'Document Types' (a dropdown menu set to 'All items checked'). Below these filters is a table with the following data:

Name	Description	Doc Type	Uploaded	Viewed
Apr Monthly Statement -	pdf	Apr Monthly Statement -	05/05/2023	15/05/2023

At the bottom of the table, there is a pagination bar showing '20' items per page and '1 - 2 of 2 items'.

What does Personal Documents include?

- Personal Documents includes monthly statements like annual wage review and provisional future rotation, PDR increment.



Monthly Statement of Annual Days Worked

Your employer, Fleet Maritime Services (Bermuda) Ltd. (FMSB) have asked Carnival UK to create crew rotations. This document is provided in accordance with that delegation to give you information regarding your Annual Days Worked (ADW) and future rotation planning to help you in the management of your ADW.

Name: Example Staff ID: 000001
Rank: Deputy Captain

Current Planned 2023 (as of 02-Apr-2023)

Contracted Number of Days	Pro-rata Contract Days	Total Days Worked Onboard	Total Number of Travel Days	Total Number of Training Days	Total Number of On Company Business	Total Number of Company Activity Shore side	Total Number of Other Allowable Days
221	221	208	6	0	0	0	0

As your employment commenced after 30th June 2022 your reconciliation includes both days worked in 2022 and days worked in 2023. Days Worked Over/Under 2022 was: 38

TOTAL: **Year 2023 Expected Over/Under Days** 25

As per the terms of your Seafarers Employment Agreement (SEA), any shortfall in ADW will be carried forward to the next year.

If your statement suggests you are scheduled to work fewer days than your contracted days of work, then you should contact your Rotations Planner within two weeks to arrange additional Managed On Company Business (OCB) for a mutually convenient time.

Due to the operational nature of the business, these plans may be subject to change. We will try to give you as much notice as is operationally feasible, as per your SEA.

Please note this statement is intended for rotation planning purposes only and should not be used for taxation reasons.

Contact details of Rotations Planner:
If you are a Deck, Technical or Medical Officer, please contact Maritimerotations@carnivalukgroup.com
If you are a Cunard or P&O Cruises Hotel Officer, please contact CunardOCRotations@carnivalukgroup.com or PandOCRotations@carnivalukgroup.com, as appropriate for your role.

If you need more information, please read the Fleet Frequently Asked Questions (FAQs) on [The Insider](#). If you still don't have answers to your queries, please reach out to fleetpdrsupport@catliffadvisal.com.

Frequently Asked Questions (FAQ)

- Q. Who should I contact if I cannot view or have queries with details in the Monthly Statement?**
- A. If you cannot view or have a query with the details cited in the Monthly Statement, you can email the Fleet People Support Team directly at FleetPeopleSupport@carnivalssi.com. The team will reach out to you with a solution on your registered email ID within three working days.

Please visit the [Fleet FAQs](#) on The Insider, for detailed understanding.